

MEMORIAL BAPTIST CHURCH

CHECK REQUEST/PURCHASE NOTIFICATION

(PLEASE CHECK ONE):

CHECK REQUEST

CHARGED TO CHURCH CREDIT CARD
(OUR MASTERCARD)

BILLED TO CHURCH
(THEY'LL BE MAILING A BILL)

DATE OF REQUEST: _____

SHIPMENT ARRIVED ON: _____
(staple delivery receipt to the back of this form)

Check Request Mailed to:

Name and Address

_____, _____

ACCT#	QTY	ITEM/DESCRIPTION	AMOUNT
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
TOTAL AMOUNT:			_____

YOUR SIGNATURE: _____

APPROVED BY: _____

**** (PLEASE TAPE YOUR ORIGINAL RECEIPT TO THE BACK OF THIS FORM)**

PLEASE MAKE A COPY OF ALL INFORMATION FOR YOUR RECORDS.